



# BREAST MILK PROCEDURE

State Form 49954 (R / 12-06) / BCC 0067

BUREAU OF CHILD CARE  
402 W. WASHINGTON ST., RM W386  
INDIANAPOLIS, IN 46204

Breast milk is a very special product. Provide a safe and excellent source of nutrition to your breast-fed infants by following the procedure below:

1. The facility or the mother must supply sterilized bottles or disposable nurser bags (see "Parent Agreement").
2. The mother will store her milk in a bottle or bag and refrigerate or freeze the milk. The bottle or bag should contain no more than the amount of milk the child would drink at one feeding. The milk must be labeled with the child's name and the date and time collected.
3. The bottles or disposable bags must be brought to the center in a clean, insulated container which keeps the milk at 41° F or below (see "Parent Agreement").
4. Fresh, refrigerated breast milk must be used within 48 hours of the time expressed. Frozen milk may be stored in a refrigerator freezer for 2 months or stored in a deep freezer at 0° F for 6 months.
5. Frozen breast milk may be thawed as follows:
  - (a) Frozen breast milk may be thawed under warm water, gently mixed, used within one (1) hour or refrigerated immediately and used within three (3) hours. Label the bottle with the time and date thawed and method used for thawing ("warm water" or "heat thaw").
  - (b) Frozen breast milk may be thawed in the refrigerator at 41° F or below. Label the bottle with the time and date moved to the refrigerator and "cold thaw" method and use within twenty-four (24) hours. With this method, **never warm** the breast milk until ready to feed the child.

**NEVER HEAT BREAST MILK IN A MICROWAVE!**

**Note:** Once a bottle is fed to infant, the remainder **must be discarded** and cannot be returned to the refrigerator.

**PARENT AGREEMENT**

I, \_\_\_\_\_, agree to provide my breast milk for my child \_\_\_\_\_  
in sterilized bottles or sterile nurser bags. I will store my milk in the appropriate serving size for my child. I take full responsibility for maintaining this milk at 41° F or below during home storage and transport to the center.

Signature of parent

Date (month, day, year)